

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, April 16, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15 pm and Roll Call was taken:

Trustee Romero- Present
Trustee Sedillo- Present
Trustee Chavez- Present
Trustee Hall- Present
Mayor Dial - Present

1.0 Approval/Disapproval of Agenda – Action Item

Clerk Michelle Jones requested that the Executive Session be removed from the agenda as the pool was going to be discussed in Open Session. **ACTION TAKEN:** Trustee Hall made a motion to approve the agenda with the Executive Session removed. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the April 02, 2018 Meeting Minutes – Action Item

ACTION TAKEN: Trustee Chavez made a motion to approve the April 2, 2018 Regular Meeting minutes. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the April 06, 2018 Special Meeting Minutes- Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the April 06, 2018 Special Meeting minutes. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

4.0 Discussion/Approval of April 16, 2018 Bill List – Action Item

Trustee Sedillo asked about a purchase from Barnes and Noble. He was informed that this was a purchase for the Library. **ACTION TAKEN:** Trustee Romero made a motion to approve the April 16, 2018 Bill List. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.

Mr. Marshall Hall presented a report from Aviation Technologies, LLC. The report listed items that Aviation Technologies recommends addressing and fixing. (A copy of the report is included in the file for this meeting.) Mr. Hall said that none of the recommendations were urgent. Our Public Works Supervisor, Lorenzo Bernal will be given the list to work on at his convenience. Mr. Hall is sincerely thanked for his volunteer work at the airport. Mr. Hall will also meet with the Mr. Bernal to discuss the recommendations.

Clerk Michelle Jones informed the Board that she has successfully completed her Certified Procurement Officer Training. She thanked the Board for sending her to the training.

Ms. Sylvia Chavez, resident and prior Mayor to the Town of Estancia, addressed the Board and current Mayor Dial. She thanked them for re-appointing her to the EMW Gas board. She said that she would be reporting regularly to the Board about EMW Gas Board activities.

Ms. Jeanette Hunt thanked the Board for their work to raise funds to operate the pool this coming summer. She has started a Go Fund Me page to help raise money for the pool and has currently raised about \$500.00. She asked about the proper way to bring the funds to the Town when she finishes her fund raiser. The Clerk suggested that she present a check for the funds at a Board of Trustees Open meeting.

Old Business

5.0 Discussion of Pool Opening – Possible Action

Mayor Dial and the Board discussed how much money had been pledged so far:

Torrance County- \$25,000.00

Town of Mountainair- \$5,000.00

City of Moriarty- \$5,000.00

EMW Gas- \$10,000.00

East Torrance Soil and Water Conservation District- \$5,000.00

Estancia Pool Fund- Go Fund me page- \$595.00

The Clerk and Deputy Clerk told the Board that we would be accepting applications for a Pool Manager and Lifeguards until end of day on April 26th and then will schedule interviews. We will reach out to the different entities to make sure they know that we are taking applications. We will also ask about suggestions for pool hours of operation.

New Business

6.0 Hiring of Lorenzo Bernal as Public Works Supervisor – Information Only

Clerk Michelle Jones said for the record that the Town of Estancia had accepted applications, conducted interviews, and hired a new Public Works Supervisor- Lorenzo Bernal. Mr. Bernal has worked for the Town before and is very familiar with the Public Works department. He is also water certified and we look forward to having him as our Public Works Supervisor. **NO ACTION, INFORMATION ONLY**

7.0 Discussion of possible dedication of land in front of Old Sturges Market- Possible Action Item

Trustee Hall said that he had talked to Mr. Frank Sturges about getting the street in front of Sturges Market and the Post Office dedicated to the Town so that the Town could repair the pot holes there without an anti-donation issue. Trustee Hall will look into this further with the Mayor and Mr. Sturges. He also asked that we contact one of our engineers to look at the area and determine how best to fix it. **NO ACTION, DISCUSSION ONLY**

8.0 Discussion/Approval for Michelle Jones and Michelle Dunlap to stay overnight and attend the mandatory New Mexico Safety Counseling Training in Las Cruces April 24-25, at the cost of \$160.00; and approval to close the office for travel from 2:00 pm – 5:30 pm due to a staff shortage Wednesday April 24 - Action Item

Town Clerk Michelle Jones and Deputy Clerk Michelle Dunlap will be attending mandatory safety training in Las Cruces and are requested approval of hotel and gas expenses. **ACTION TAKEN:** Trustee Hall made a motion to approve travel for Ms. Jones and Ms. Dunlap. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

9.0 Discussion/Approval for Planning and Zoning Rose Romo to attend the NM Zoning Officers Training in Clovis May 2-4 - Action Item

Clerk Michelle Jones requested that P&Z Officer Rose Romo be allowed to attend NM Zoning Officer training in Clovis May 2-4. **ACTION TAKEN:** Trustee Hall made a motion to approve training for Ms. Romo. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

10.0 Discussion/Approval of Volunteer for Animal Control – Action Item

Police Chief Stephanie Reynolds asked for approval for Colin Milbourne to volunteer at the Town's Animal Shelter. Colin is also a Volunteer Fire Fighter with the Town. **ACTION TAKEN:** Trustee Chavez made a motion to approve Colin Milbourne to work as a volunteer for the Town at our Animal Shelter. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

11.0 Mayor/Council:

Trustee Hall commented about Berkshire Road. He said that it is eroding must be maintained in useable condition. He also talked about 10th Street out to the Transfer Station. He requested that Mr. Bernal look at these roads and get with the County, if necessary, to see if anything can be done to get them in better condition.

Trustee Chavez asked if Municipal Judge Dial had any program for kids. Chief Reynolds replied yes and talked about Teen Court and the Juvenile Justice Board. She also asked that everyone keep an open mind with regards to suggestions about the pool.

Trustee Sedillo also asked that everyone keep an open mind about the pool. He said that we need to focus on getting the pool fixed and the kids hired. He also asked about how the pond is stocked. He had some suggestions and was directed to call Game and Fish.

Trustee Romero said that he was very happy that we were moving forward with getting the road in front of Sturges and the Post Office taken care of.


Mayor Dial said that the movie being filmed right outside of Estancia seemed to be moving forward, as well as the solar array project. He said that we were only providing water to the solar array project on an emergency basis in order to insure water for our residents.

Mayor Dial said that a plaque for Officer Smith was being donated by the school. The Clerk's Office asked for donations from the Board and the Mayor for a plaque for our prior Public Works Supervisor, George Chavez, who worked for the Town for 23 years. Ms. Jones will be collecting the money and getting the plaque made.


Mayor Dial is taking care of replacing the flags at the Estancia Veteran's Plaza. He also said that, going forward, we would be giving the invocation before the Pledge; God and Country.

Adjournment

Trustee Hall made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED Meeting adjourned at 7:49 pm.**

Approved: 

Date: 7 May 18

Attest: 

Date: May 7, 18